



Allegheny County
Department of
Human Services

RFP for Re-procurement of Family Preservation Services: Case Management, Agency-Delivered Home Management, Kin-Delivered Home Management and Parenting Skills

Information Session

Thursday, July 16, 2026

Allegheny County Department of Human Services



Agenda

Welcome

Maisha Howze - Senior Advisor, Office of Administration (OA), DHS

RFP for Re-procurement of Family Preservation Services

Bruce Noel, Assistant Director, Office of Children, Youth, and Families (CYF),
DHS

Julia Reuben, Administrator, Office of Analytics and Technology (OAT), DHS

RFP Process, Evaluation and Timeline

Questions

Why are we issuing the RFP?

Family preservation services are community-based, non-placement services offered to families who have had contact with the child welfare system because of concerns or unmet needs, but whose children are not in immediate danger and do not need to be removed from the home.

Family preservation services support over 500 families each year to keep vulnerable families safe and together. We are issuing this RFP to ensure that our service array reflects the current needs of families, clarify expectations for family preservation providers, and strengthen the quality and consistency of services.

Through this solicitation, DHS intends to improve our service array of family preservation services by:

- Improving service consistency and outcomes by implementing EBPs for case management and parenting skills;
- Strengthening service quality and timeliness by clarifying service descriptions, goals and performance expectations; and
- Building sustainable natural supports by formally partnering with kin.

Impacts to current providers and services

Current CYF providers of family preservation services are required to apply through this RFP to be considered for continuation.

- This was first communicated during the March 2026 CYF Provider meeting. *Additionally, prior to the RFP release, CYF staff attempted to contact all impacted providers to prepare them for upcoming changes.*
- An email will be sent out to the individual listed as Director in the MPER contact screen by 7/23 to provide an itemized list of in-scope services.

Current providers should continue to deliver services as funded through their SFY 2026-27 contracts.

- Any changes to existing contracts will be communicated with 6 months' notice.
- Once RFP award decisions are finalized, DHS anticipates a transition period of 6 months.

What are we looking for?

Description of Services

- **Case Management:** A service aiming to improve family functioning and prevent home removal through resource coordination and case management in the home.
- **Agency-Delivered Home Management:** Services delivered by professional staff that aim to improve quality of life in a household and provide support to families through activities like housekeeping, home safety improvements, running errands and meal support.
- **Kin-Delivered Home Management:** Services delivered by designated kin that aim to improve quality of life in a household and provide support to families through activities like housekeeping, home safety improvements, running errands and meal support. Kin are paid for their efforts by a professional organization.
- **Parenting Skills:** Services that aims to strengthen parent-child attachment and prevent home removal or further systems involvement by improving skills in areas such as child development, communication, non-violent discipline practices and child behavior management.

Note: Proposers who are interested in proposing multiple services ***must*** submit a Proposal and budget for each proposed service. Current providers contracted through CYF to provide any of the services above must submit a Proposal to be considered for continued contracting.

What are we looking for?

Case Management

- Successful Proposers will be required to accept referrals and attempt to contact the referred family within 24 hours (including weekends and holidays).
- Case management activities include:
 - Needs assessment and service planning
 - Referrals, facilitation and care coordination
 - Monitoring
 - Advocacy
- Staff will carry a caseload of 8-15 families and are expected to spend ~2.5 hours per family per week for 6 months.
- Face-to-face contact should account for 50% of total time spent on case.
- Services will be delivered in the family's home or temporary residence at hours that are convenient to the family's schedule, including weekday evenings and weekends.
- Estimated Case Management Target Population Size: 530 Families
 - We are open to procuring multiple providers to meet the Target Population size.

What are we looking for?

Case Management

Functional Family Therapy – Child Welfare: Low-Risk Track (FFT-CW Low-Risk)

- Successful Proposers will be expected to implement FFT-CW Low-Risk as their case management model.
- DHS and the model developer will support Successful Proposers in onboarding, technical assistance, and training to effectively implement the EBP.
- FFT-CW Low-Risk is a case management model that utilizes a strengths-based approach to supporting families at risk of child welfare involvement. It is not a therapeutic intervention.
- More information on the EBP can be found in the attached "Appendix A" of the RFP.

What are we looking for?

Agency-Delivered Home Management

- Successful Proposers will be required to accept referrals and attempt to contact the referred family within 3 business days.
- The Successful Proposers will deliver the following home management activities:
 - Household maintenance
 - Meal support
 - Shopping and errands
 - Brief childcare
 - Transportation
- Home management activities will be defined prior to referral by DHS staff or DHS provider case management staff.
- Services will be delivered for ~4 hours a week for up to 3 months (maximum 10 hours a week).
- Services will be delivered in the family's home or temporary residence at hours that are convenient to the family's schedule, including weekday evenings and weekends.
- Estimated Home Management Target Population Size: 200 Families
 - We are open to procuring multiple providers to meet the Target Population size.

What are we looking for?

Kin-Delivered Home Management

- Successful Proposers will be required to accept referrals and attempt to contact the referred family within 3 business days.
- In an effort to leverage and strengthen kin support, referred families of this service will identify potential kin to deliver home management activities.
 - Home management activities will be defined prior to referral by DHS staff or DHS provider case management staff.
 - Services will be delivered for ~4 hours a week for up to 3 months (maximum 10 hours a week).
- The Successful Proposers will work with families and selected kin to:
 - Assess kin qualifications, including conducting child abuse clearances and other relevant background checks
 - Train kin to deliver home management activities
 - Monitor kin completion of activities
 - Compensate kin for delivered services
- Estimated Home Management Target Population Size: 200 Families
 - We are open to procuring multiple providers to meet the Target Population size.

What are we looking for?

Parenting Skills

- Successful Proposers will be required to accept referrals and attempt to contact the referred family within 3 business days.
- Core goals of these services include strengthening parent-child attachment, teaching non-violent discipline skills, improving child behavior management and increasing parental knowledge of child development.
- We intend to procure at least 1 provider in each of the following models for parenting skills:
 - Nurturing Parenting
 - Positive Parenting Program (Triple P)
 - A model defined by Successful Proposer(s) to reduce parent-teen conflict through mediation or communication
- Estimated Parenting Skills Target Population Size: 350 Families
 - We are open to procuring multiple providers to meet the Target Population size.

What are we looking for?

Parenting Skills

Nurturing Parenting's Nurturing Skills for Families

- Nurturing Skills for Families is a parenting education model that aims to reduce child maltreatment by improving parenting behaviors. Successful Proposers will be expected to this version of Nurturing Parenting if they propose to offer this EBP.
- DHS will support Successful Proposers in onboarding, technical assistance, and training to effectively implement the EBP, if applicable.
- Staff will work one-on-one with families with children birth through age 17.
- Staff will carry a caseload of 10-15 families and are expected to spend ~1 hour per family per week for 15 weeks.
- Face-to-face contact should account for 50% of total time spent on case.
- Services may be delivered in the family's home or temporary residence and/or the Proposer's site at hours that are convenient to the family's schedule, including weekday evenings and weekends.
- More information on the EBP can be found on the model developer's website (<https://www.nurturingparenting.com/>).

What are we looking for?

Parenting Skills

Triple P Level 4 Standard and Level 4 Teen Curriculum

- Triple P is a parenting education EBP that aims to reduce child behavioral issues and improve parenting competencies through positive parenting practices. Successful Proposers will be expected to these versions of Triple P if they propose to offer this EBP.
- DHS will support Successful Proposers in onboarding, technical assistance, and training to effectively implement the EBP, if applicable.
- Staff will work one-on-one with families with children birth through age 16.
- Staff will carry a caseload of 10-15 families and are expected to spend ~1 hour per family per week for 10 weeks.
- Face-to-face contact should account for 50% of total time spent on case.
- Services may be delivered in the family's home or temporary residence and/or the Proposer's site at hours that are convenient to the family's schedule, including weekday evenings and weekends.
- More information on the EBP can be found on the model developer's website (<https://www.triplep.net/glo-en/home/>).

What are we looking for?

Parenting Skills

Parent-Teen Conflict Model

- Proposers for this service should propose to deliver an EBP or structured model focused on resolving conflict between parents and teens.
 - Proposed models must involve parents and their teens in sessions.
 - An example of an EBP we would be interested in procuring is [GenerationPMTO](#).
- Staff will work one-on-one with families.
- Staff will carry a caseload of 10-15 families and are expected to spend ~1.5 hours per family per week for up to 4 months.
- Face-to-face contact should account for 50% of total time spent on case.
- Services may be delivered in the family's home or temporary residence and/or the Proposer's site at hours that are convenient to the family's schedule, including weekday evenings and weekends.

Proposal Budgets

All proposals must include a detailed budget *using the provided budget template* that clearly outlines anticipated costs. Budgets will be evaluated for reasonableness, efficiency, and alignment with proposed scope of work.

Please note:

- **Funding Limitations:** The total award is subject to funding constraints and may not fully support all proposed activities. Applicants should design budgets that are scalable.
- **Budget Narrative:** A brief narrative must accompany the budget, explaining major cost categories, assumptions, and any in-kind contributions or leveraged resources.
- **Allowable Costs:** All costs must comply with applicable federal, state, and local regulations.



Benchmarks in Evaluation Criteria

Some of the evaluation criteria require the provision of past service benchmarks, completion of funder requirements, and internal outcome results. Our goal is to better assess the organizational capacity to achieve outcomes based on past experiences.

- Proposers should provide their internal benchmarks for outcomes related to a program they currently offer that serves the target population, along with the outcome results for CY 2025.
- If a Proposer is unable to provide benchmarks or outcome results, they should prepare a justification as to why the information is not available.
- If a Proposer does not currently offer a service to the target population, they should select a service they offer that most closely aligns with the target population.
- If a Proposer does not have to meet any funder administrative or outcome requirements, they should prepare a justification and include the funder reference that can be contacted to verify.



RFP Process, Evaluation and Timeline

Responding to a Request for Proposals (RFP)



Read the RFP carefully, noting due dates

1. The RFP and all corresponding documents can be found on our [Active Solicitations Webpage](#) and on our [DHS Bonfire Portal](#).



Complete the Response Form, stay within page limits



Prepare the required documents listed in the RFP:

1. Form for Allegheny County's Minority, Women or Disadvantaged Business Enterprise (or MWDBE) program
2. Forms for Allegheny County's Veteran-Owned Small Business (or VOSB) program
3. W-9



Create a free account on the [DHS Bonfire Portal](#)

Select **Login/Register** and then **New Vendor Registration**



Submit your response

1. Under **Submissions**, select **Create Submission**
2. Upload and submit your completed response form and other required materials by the due date

Helpful Tips for Responding to an RFP

Check our Active Solicitations Webpage often or create an account on our [DHS Bonfire Portal](#).

All information for this RFP will be communicated through [Bonfire](#) as soon as it's available for the public.

Updates are made on the [Active Solicitations Webpage](#) every Thursday

A diverse Evaluation Committee will review proposals

Be very detailed and take advantage of page counts

Follow instructions and answer every part of a question

Ask questions!

Reach out through Bonfire's Vendor Discussion feature

You can also email DHSProposals@AlleghenyCounty.US

Contracting with the Successful Proposer(s)

Successful Proposers will receive a Notice of Intent to Award

Any award is contingent on successful negotiation of the budget, final contract terms and the completion of the County's internal Executive Action and MWDBE and VOSB approval processes.

If you are a New Provider, you must complete our New Provider Onboarding

This includes, but is not limited to:

**Board Member Contact Information, if applicable*

**2 years of audited financial statements or other financial documentation*

**3 letters of support*

Contract document collection and negotiation begin

Contracts and Fiscal will reach out to collect required documentation, if necessary.

Program leads will reach out to begin discussing project specifics and negotiate the final budget and contract terms.

RFP Timeline

Event	Date
Info session & slides posted to website	Tuesday, July 21, at 6 p.m. Eastern
Office Hours	Thursday, July 30, at 11 a.m. Eastern
Questions deadline	Thursday, August 20, at 3 p.m. Eastern
Last website and Q&A update	Thursday, August 27, at 6 p.m. Eastern
Submission deadline	Thursday, September 3, at 3 p.m. Eastern
Estimate award decision/notification	November 2026

Q&A

**Thank you for attending our RFP
information session!**

You may type your questions in the chat
or unmute yourself to ask your question orally.

All answers given orally are preliminary.

Final answers will be posted in writing on our
website.



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